

Minutes of St Dennis Playing Field Trust Meeting held on
Tuesday 4th of August 2026 at 8.15 pm.

Trustees Present:

Cllr Clarke, Cllr A Griffin, Cllr J Griffin, Cllr James, Cllr Edmunds, Cllr Kelsey.

In Attendance:

Tamsyn Moore

Meeting commenced at 8.57pm.

PF 01/26 Election of Chair

Cllr Clarke was proposed and seconded for the position of Chair of the Playing Field Trust. There being no further nominations a vote was taken. All present in favour. Cllr Clarke was duly elected Chair of the Playing Field Trust.

PF 02/26 Apologies

None.

PF 03/26 Election of Vice Chair.

Cllr A Griffin was proposed and seconded for the position of Vice Chair of the Playing Field Trust. There being no further nominations a vote was taken. All present in favour. Cllr A Griffin was duly elected Vice Chair of the Playing Field Trust.

PF 04/26 Declarations of Interest

- a) To receive disclosures of Pecuniary Interests
- b) To receive disclosures of Non-Registerable Pecuniary Interests
- c) To disclose the receipt of hospitality or gifts over the value of £10 and
- d) To receive written requests for dispensations on items to be discussed at the meeting

Cllr Clarke, Cllr A Griffin, Cllr J Griffin, Cllr Kelsey, Cllr Edmunds and Cllr James declared an interest in participating and voting on matters relating to the Playing Field Trust as Cllrs of the Parish Council. It was Resolved to grant dispensations.

The Acting Clerk granted dispensations to all those present until the 2027 Annual Meeting. Without the dispensations the number of persons unable to participate in the transaction of business would be so great as to impede the transactions of the business and, the dispensation is in the interests of the persons living in the authority's area.

Cllr Clarke reminded those present that if any matters arise during the meeting, advice should be sought from the Chair and the Clerk before continuing.

PF 05/26 Public Participation.

None.

PF 06/26 To adopt the minutes dated 19th March 2026.

It was **Resolved** – To adopt the minutes. Proposed, seconded, all present in favour.

PF 07/26 Matters Arising.

None.

PF 08/26 To agree the membership of the Playing Field Working Party.

It was **Agreed** that Cllr Clarke, Cllr Kelsey and Cllr A Griffin would act as a working party. Proposed, seconded, all present in favour.

PF 09/26 To agree the end of year figures for the Playing Field Trust.

Deferred.

PF 10/26 To approve the cost of a replacement Outdoor Gym welcome sign.

It was **Resolved** to approve the cost of £102 for a replacement sign. Proposed, seconded, all present in favour.

PF 11/26 To approve the cost of replacement Junior Swing chains.

It was **Resolved** to set a budget of £300 for two sets of replacement Junior Swing chains. Proposed, seconded, all present in favour.

PF 12/26 To review the annual ROSPA safety inspection reports and agree any actions and associated costs.

The report was reviewed with no high-risk issues identified. It was **Resolved** for the office to liaise with the Maintenance Team to agree a plan of work they can complete and identify any materials required. The office will compile a report for the Trust of any costs or work required outside of the Maintenance Team's scope. Any costs shall be agreed via email to be retrospectively approved at the next meeting. Proposed, seconded, all present in favour.

PF 13/26 To agree the installation of a No Electric Vehicles sign and any associated costs.

Various options for size and design were discussed. It was **Resolved** to install a no electric vehicles sign. Cost and design to be agreed via email. Proposed, seconded, all present in favour.

PF 14/26 To review the security of Pen-y-darn and agree any actions and associated costs.

The Acting Clerk updated the Trustees on ongoing issues, reported to the office by residents neighbouring the area, of people accessing the Pen-y-darn area via the back of houses on Robartes Road. The Maintenance Team also regularly report issues with damage to the gate caused by people climbing over to or from the Playing Field. The fencing over the gate has been replaced and coated in anti-climb paint. On inspection of the area, there appears no way to prevent access from Robartes Road until the boundary fence is erected. It was **Resolved** to install a No Entry sign on the gate from the Playing Field to Pen-y-darn at a cost of £20+VAT as an interim measure. Proposed, seconded, all present in favour.

PF 15/26 Confidential Matters.

It was **Resolved** that under the Public Bodies (Admission to Meetings) Act 1960, the public, representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the following business to be transacted. Proposed, seconded, all present in favour.

PF 16/26 To receive quotations for the Pen-y-darn dog walking area boundary fencing and to resolve a course of action.

At the time of the meeting only one quote was available for consideration. It was therefore agreed to call a further meeting once sufficient quotes have been obtained.

There being no other business to be transacted the Chair closed the meeting at 9.18pm

Chair of St Dennis Playing Field Trust

Signed.....

Dated.....